I. Call to Order – 6:00

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Attending</th>
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<tbody>
<tr>
<td>President</td>
<td>Ragan Gum</td>
<td>X</td>
</tr>
<tr>
<td>Vice President</td>
<td>Kaitlyn Mores</td>
<td>X</td>
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<tr>
<td>Treasurer</td>
<td>Katie Bushong</td>
<td></td>
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<tr>
<td>Secretary</td>
<td>Jenny Lu</td>
<td></td>
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<tr>
<td>Outreach Chair</td>
<td>Chelsea Pfaffly</td>
<td>X</td>
</tr>
<tr>
<td>Events Chair</td>
<td>Aswathi Pradeep</td>
<td>X</td>
</tr>
<tr>
<td>Membership Chair</td>
<td>Myette Simpson</td>
<td></td>
</tr>
<tr>
<td>Awards Chair</td>
<td>Andrea Legreid</td>
<td></td>
</tr>
<tr>
<td>IGED Committee Co-Chair</td>
<td>Kristin Murray</td>
<td></td>
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III. Review/approve minutes for October

IV. Old Business
A. Name Badges
B. SWE-KC History moved to swe-kc.org
   a. **ACTION (all): Review for typos, formatting problems, etc.**
C. By-Laws Update
   a. Still in progress.
D. Activity Log
   a. Paint Nights
      i. **ACTION: Aswathi to update**
   b. Harvesters
      i. **ACTION: Aswathi to update**
   c. WE18
      i. **ACTION: Ragan to update**
   d. IGED Jr
      i. **ACTION: Ragan to update**

V. Officer Reports
A. President
   a. Welcome! Social Media Assistant – Olivia Fletcher!
      i. Olivia is not officially on the EC, but will support Jenny
      ii. Olivia will not be at every event, but when she cannot attend she will ensure we have a point person to document what is happening.
   b. WE Local Grant/Scholarship Plan
      i. Registration is open for St. Louis and soon for Denver.
      ii. Ragan & Katie will work to create a grant program to support SWE members with travel costs (similar to WE18 program).
   c. WE KC Venue
      i. Need a venue
         1. Hallmark declined.
2. Cerner has said neither yes nor no.
   ii. Plan for 100-150 women in early August
d. Doodle for Spring meeting times
   i. Ragan to send in January
e. Succession Planning
   i. Ragan to reach out to EC individually in December to see if EC members would like to stay on the council.
   ii. In February/March, we will start advertising for applications for the FY20 EC.

B. Vice President
   a. LCC Session
      i. **ACTION: Kaitlyn to send survey to EC to rank LCC session preferences.**
      ii. **ACTION: Kaitlyn to schedule LCC session.**
         1. Discussed holding virtually at a time other than the Mid-Year meeting to keep the meeting from getting too long.
b. January, Mid-Year Meeting
   i. Will be at Union Station (room TBD) for meeting and at the escape room for bonding.
   ii. No budget for food, but doesn’t mean we can’t still share a meal on our own dime
   iii. **ACTION: Kaitlyn to send doodle to determine best weekend date & time.**

C. Treasurer
   a. Filed Taxes by November 15th Deadline
   b. IGED Jr Registrations, Swag, reimbursements
      i. Andrea has all registrations in except for one straggler
      ii. Swag generated over $400
      iii. Continue to send in reimbursements, especially for IGED Jr.

D. Secretary
   a. Next E-Blast, Thursday November 15th
      i. EC has no additions.
   b. Mirroring IGED Site to transfer to swe-kc.org in the future

VI. Committee Reports
A. Events
   a. Nov – Boulevard Event, November 17
      i. 12 people signed up
         1. We pay for 15 people at a minimum
      ii. Final count is due Friday, 11/16 at 11:00
   b. Dec – Cookie Exchange?
      i. Johnson County Central Library is booked for December 11 from 6:00-8:00
         1. Holds 150 people
      ii. Aswathi reached out to libraries farther north but has not heard back
         1. Need space for 15-20 adults + kids
      iii. No restrictions on food or drink at libraries
   c. Jan - ?
      i. On the Basis of Gender (RBG movie) is released Dec 25. Plan to get together early January to watch.
         1. Aswathi will be in India, but doesn’t think the movie will be in theaters long enough to wait for her.
d. Feb: Begin Think & Drinks
   e. Feb 28: Kansas City Public Television (KCPT) Tech Conference
      i. 1-hr session to educators
         1. Ragan would like to lead a Parent Educator Program (PEP) session.
         2. We can choose from about any time.
3. **ACTION:** Ragan/Ashwathi to confirm with KCPT before Thanksgiving

B. Awards
   a. Mailbox Key
      i. Given to Ragan
   b. WE Local awards will be released soon.

C. Outreach
   a. Expanding Your Horizons
      i. We are registered.
      ii. Will be included in E-Blast in early January.
   b. Classroom/Student Engagements
      i. No requests yet for classroom visits but expect some soon.
      ii. We have had a few requests so far to find mentors / interactions with individual students. Jenny will send out a form in the next e-blast to identify members (and their disciplines) who may be interested in helping with student engagements.
      iii. Future emails will be forwarded to Chelsea so that she can help coordinate.
   c. IGED- SWENext form by December 5th
      i. Chelsea to fill out so registration is sent to all SWENext students in the area
      ii. **ACTION:** Ragan to send SWENext form & Outreach Metric Tool to Chelsea

D. Membership
   a. No report.

VII. **Discussions**

A. Fellow’s Reception
   a. Speaker – Joy Wheeler, GSKSMO
      i. Area Girl Scouts CEO; topics: state of girls in area, GS & STEM
   b. Thursday April 4th Preferred, Wed April 3rd Alternate
   c. Location: HNTB (downtown); reception in lobby area & speaker in adjacent conf. rm
   d. Re-Naming
      i. Discussed the following ideas:
         1. “Speaker Topic”: An evening with Joy Wheeler, Girl Scouts of KC CEO, hosted by the SWE-KC Fellows.
            a. EC thought this would work for this event, but not the best for sustainable branding.
         2. SWE-Talks hosted by the SWE-KC Fellows
            a. EC thought was most sustainable from a branding perspective.
         3. SWE-KC Award Reception with Special Guest Joy Wheeler, Girl Scouts of KC CEO, hosted by the SWE-KC Fellows
            a. EC was concerned that we may not always get awards, and that this isn’t really the focus of the event.
      e. Branding:
         i. Discussed that the following should be emphasized:
            1. Free food
            2. Speaker topic
            3. Encourage women to bring non-SWE people
           "Connecting" is weird – use “social hour” or “networking”

B. Strategic Goals Discussions
   a. Professional Development Events
      i. Think & Drink
         1. Would like to build off of WE-KC each year with 3 smaller events each successive quarter
            a. Would like to hold 2 in FY19
2. Each session will be 2 hours: ½ hour of an intro, 1 hour roundtable, and a ½ wrap-up
   a. Topics at roundtables are to be diverse so every person can find one that appeals to them.
      i. eg working moms & professionalism in your early career
   b. Each roundtable is to have one speaker-lead and one moderator/facilitator.
      i. Can pull women from SWE-KC network / IGED mentor list
3. Budget to come from Professional Development
   a. Light hors d’oeuvres
      i. Cheese & crackers, hot chocolate, etc.
   b. Katie looking into hosting at BHC Rhodes
4. Name may need to be tweaked since SWE cannot provide alcoholic drinks
   b. College Student Engagement
      i. UMKC reached out to us about a mystery professional development event
      ii. UMKC reached out separately from the mystery event about a resume workshop in February before their career fair
1. Discussed adding an online component, such as Google hangouts, to match students with SWE-KC members who may not be able to attend UMKC (or would rather review a resume form home on their laptop).

VIII. Recognition
• Baby Bushong! – Our treasurer, Katie Bushong, gave birth to a healthy baby girl on October 30th. Her name is Kaylee Margaret.
• Thanks goes out to all the Mentors, Volunteers, and IGED Jr planning committee for an excellent event on November 9th.

IX. Announcements/Important Dates
A. Boulevard November 17th
B. New Year’s Picture to be taken at next month’s meeting!
C. IGED – February 22nd @ Bartle Hall
D. WE Local St. Louis: March 1st – 2nd [Registration is Now Open!]
E. WE Local Denver: March 15th – 16th

X. Next Executive Council Meeting: Thursday, December 13th, 6pm @ Panera
A. WEAR SOMETHING FESTIVE
B. Aswathi will not be able to attend
   i. ACTION: Ragan to capture Aswathi’s festiveness at the Boulevard event to integrate into the group picture

XI. Adjournment