SWE-KC Executive Council Agenda
SWE-KC, FY19
December 13, 2018 at 6:00 – 7:00 pm
Panera
11022 Metcalf Ave, Overland Park, KS 66210

I. Call to Order – 6:00

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Attending</th>
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<tbody>
<tr>
<td>President</td>
<td>Amy Gum</td>
<td>X</td>
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<tr>
<td>Vice President</td>
<td>Kaitlyn Mores</td>
<td>X</td>
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<tr>
<td>Treasurer</td>
<td>Katie Bushong</td>
<td>X</td>
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<tr>
<td>Secretary</td>
<td>Jenny Lu</td>
<td>X</td>
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<tr>
<td>Outreach Chair</td>
<td>Chelsea Pfaffly</td>
<td>X</td>
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<tr>
<td>Events Chair</td>
<td>Aswathi Pradeep</td>
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<tr>
<td>Membership Chair</td>
<td>Myette Simpson</td>
<td>X</td>
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<tr>
<td>Awards Chair</td>
<td>Andrea Legreid</td>
<td></td>
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<tr>
<td>IGED Committee Co-Chair</td>
<td>Kristin Murray</td>
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III. Review/approve minutes for November

IV. Old Business
   A. Name Badges
      a. Done.
   B. By-Laws Update
      a. Still in communication with By-Laws Committee. Hopefully will have an update by next EC meeting.
   C. Event Recaps & Activity Log
      a. Boulevard
         i. Andrea attended and thought it was great.
      b. Cookie Exchange
         i. Seemed like it went well and decent turnout.

V. Officer Reports
   A. President
      a. WE KC Venue
         i. WE KC 2019 will take place at KU Edwards.
      b. 2 SurveyMonkey surveys coming soon
         i. One will be for spring meeting times.
         ii. One will be 1-on-1’s with Ragan.
   B. Vice President
      a. Mid-Session Meeting
         i. Escape Room has been booked for 10:00AM on Jan. 19th.
         ii. EC will meet at 9:00AM at Union Station for a quick meeting and coffee, and reconvene after Escape Room activity for a 30 minute powwow afterwards.
      b. LCC
         i. ACTION: Kaitlyn to follow up.
      c. Kaitlyn will be moving to Phoenix beginning of 2019 for a year.
   C. Treasurer
      a. Current Status
i. **ACTION:** Katie will report back on finances after running reports.

D. Secretary
   a. Name badges for IGED & Ragan
      i. **ACTION:** Jenny will order.
   b. Newsletter & E-Blast Deadlines
      i. Winter Newsletter will go out first week of Feb.
      ii. **ACTION:** Jenny will email authors for articles.
   c. Social Media Posts
      i. Reminder to everyone to add your event photos to Google Photos and email Jenny and/or Olivia to post on social media.

VI. Committee Reports
   
   A. Events
      a. Jan - On the Basis of Gender (RBG Movie)
         i. Aswathi reached out to volunteer signups for help organizing but didn’t receive a response and will proceed with organizing it.
      b. Feb – Think & Drink
         i. **ACTION:** Myette and Aswathi will meet to plan this.

   B. Awards
      a. WE Local Awards
         i. Submitted for 4 awards and received all 4. (See VIII.A. for awards received.)

   C. Outreach
      a. Chelsea is in the process of getting materials organized for Expanding Your Horizons.
         i. Will need to recruit volunteers in next eBlast (Jan).
      b. UMKC Follow-up
         i. Chelsea emailed Kyrene from UMKC but has yet to receive a response.

   D. Membership
      a. Current Status
         i. Total: 164 registered members
         ii. Paid members: 121
         iii. New members since Nov. 1st: 9
      b. Demographics Report
         i. By Graduation Date: largest within last 5 years.
         ii. Other demographic group statistics we would like to see: by discipline.
      c. Event idea: biannual coffee talk/member appreciation event.
         i. Potentially in February and Fall.
      d. Myette would like to reach out to collegiate contacts to reach out to graduating students.
         i. **ACTION:** Ragan to ask Denise (from IGED committee) to send collegiate contacts to Myette.

   E. IGED & IGED Jr
      a. IGED Jr has wrapped up.
      b. IGED 2019 planning is on the way.
         i. Focused outreach to SHPE and NSBE for IGED Mentors

VII. Discussions

   A. Holiday Photo of Festiveness
      a. Done, will be sent out next week.
      b. **ACTION:** Ragan to edit.
      c. **ACTION:** Jenny will send as eBlast (Dec).

   B. FRC Receptions at Regionals
      a. We have agreed to host one at the Rockhurst event on Mar. 22nd.
      b. Lawrence one has been moved to Olathe, so do we want to do receptions at both?
i. EC has decided not to since Fridays are difficult to recruit volunteers/mentors for.

c. Julie Stuckey is working on PDG application

a. Include Traven Grant info on next eBlast (Jan).

D. Congressional Action Day
a. SWE does this nationally in Washington, D.C. in March.
b. A member suggested that we do this locally around KC.
   i. Potentially include in eBlast in late Jan/early Feb?

E. Think & Drinks (renaming?)
a. ACTION: Everyone think about ideas.

F. SWENext Design Lab
a. Engagement opportunity with free registration to WE Locals.
b. Will include in next eBlast (Jan).

VIII. Recognition
A. WE Local Award Recipients – SWE-KC Submitted Nominations for four awards and will be awarded all four:
   o Legacy Award - Kerrie Greenfelder
   o Outstanding Outreach Event (for IGED & IGED Jr 2018)
   o Emerging Leader in Technology and Engineering – Ragan Gum & Sunita Lavin

B. Congrats to Katie Bushong on the birth of a beautiful daughter!

IX. Announcements/Important Dates
A. SWE Kansas City Section Scholarship
   a. Endowed by SWE-KC Fellow, Cheri Leigh
   b. Open to Sophomore – Senior in Engineering or CS Disciplines attending a college in KS or MO
      i. To be included in next eBlast (Jan).
   c. Application window: December 1, 2018 – February 15, 2019
   d. See scholarships.swe.org for more information

B. IGED – February 22nd @ Bartle Hall
C. WE Local St. Louis: March 1st – 2nd
D. WE Local Denver: March 15th – 16th

X. Next Executive Council Meeting: Saturday, January 19th, near Union Station

XI. Adjournment