



SWE-KC Executive Council Agenda

SWE-KC, FY19

April 9, 2019 at 6:00 – 7:00 pm

Panera

10229 State Line Rd, Kansas City, MO

- I. Call to Order – 6:00
- II. Roll Call
- III. Review/approve minutes for March
- IV. Old Business
 - A. Bylaws Voting
 - a. Closes April 20th.
 - B. Event Recaps & Activity Log
 - a. Meet & Greet @ The Well, First Robotics Luncheon, Science Fair, WE Local Denver
 - i. Meet & Greet @ The Well: Small group of 7-8 attended. It started off slow, but the weather was gorgeous and the space was perfect for size of group.
 - ii. First Robotics Luncheon: Luncheon went well, and Julie planned for the perfect number of attendees. The attendance was great (around 80) and girls seemed to have enjoyed the activity. Reminder to have more vegetarian-friendly options next time.
 - iii. Science Fair: Becca, Jenny, and Courtney attended and gave an award to a high school student to encourage them to continue with science and engineering.
 - iv. WE Local Denver: Kerrie and Ragan won awards. SWE-KC section won award for IGED.
 - b. Mocktails & Mingle, SWE Talks
 - i. Mocktails & Mingle: Reminder for Aswathi to update in Activity Log (**ACTION:** Aswathi).
 1. Idea for improvement: Ask company leads to do promotions for events.
 - a. **ACTION:** Everyone help identify point people for each company.
 - ii. SWE Talks: Event went very well, with approximately 39 attendees. Joy Wheeler gave a fabulous talk about girls and STEM. Branding, advertising, and topic helped with making the event successful.
 1. Reminder: Have SWE-KC Fellows speak during talk.
 2. **ACTION:** Jenny email SWE-KC Fellows for updated bios and pictures.
 - C. Next Gen Leaders Nomination
 - a. Aswathi emailed a potential nominee and is awaiting response.
- V. Discussions
 - A. WE Local 2022 Application
 - a. We will submit applications for 2022 bid to host WE Local.
 - B. Pictures to Google Photos or Google Drive
 - a. **ACTION:** Everyone please update with pictures.
 - C. Update your cheat sheets on Google Drive & Prep your binders (**ACTION: Everyone.**)
 - D. Follow Up from last meeting – Salary & Negotiation Session
 - a. **ACTION:** Myette to follow up with more information.
 - E. Mocktails & Mingle II
 - a. Date confirmed: Tuesday, June 4th, at BHC Rhodes.

- b. Topic will be on Branding and Strategizing Your Career. Goal is to help members strive towards their career goals to executive positions.
- c. Looking for executives to lead roundtables.
 - i. **ACTION:** Everyone let Aswathi and Myette know if you have anyone in mind ASAP.
- d. There might be a follow-up workshop to help members work on their career plans using what was learned from the roundtables.
- e. Registrations will be advertised first to members, and then to general network.

VI. Officer Reports

- A. President
 - a. At a recent event, there was conversation around hosting an advocacy event.
 - i. Ideas:
 - 1. Partner with ASCE to host a webinar screening.
 - 2. Partner with AAUW for webinar screening event.
- B. Vice President
- C. Treasurer
 - a. All caught up on reimbursements.
 - b. Financial reports are due by June.
- D. Secretary
 - a. eBlast going out this week.
 - i. Topics: WE KC Committee (Lend A Hand link), April event
 - b. Newsletter: late May publication
 - i. Articles due by May 15th

VII. Committee Reports

- A. Events
 - a. April – Mentor Elevator
 - i. April 23rd at Black & Veatch
 - ii. **ACTION:** Aswathi send details about event to Jenny
 - b. May – Lunch Meet & Greet
 - i. Ragan can help plan.
 - ii. Kita also offered to help host.
 - 1. **ACTION:** Aswathi organize with Kita.
 - c. June – Mocktails & Mingle
 - i. See part V.E. for details.
- B. Membership
 - a. SWE KU Chapter Event
 - i. Myette attended as a representative of Honeywell and SWE-KC.
 - ii. The presentations from SWE-KC helped a lot with conveying what SWE does and what SWE-KC offers to the students.
 - iii. Students had a lot of questions and were very engaged – a lot of time was spent on answering questions, even after the event.
- C. Outreach
 - a. School outreach requests have slowed down.
 - b. Advisor who was looking for SWENext resources was connected with other SWENext advisors.
- D. Awards
 - a. Andrea submitted three awards.
- E. IGED & IGED Jr
 - a. IGED wrapped up on April 6th.
 - b. IGED Jr planning committee recruiting will start in June.
- F. Social Media

- a. Social media efforts have primarily focused on Instagram and Facebook.
- b. Reminder: Everyone keep Olivia updated with upcoming events.

VIII. Recognition

IX. Announcements/Important Dates

- A. April Mentor Elevator, April 23rd 5:30-7:30 @ Black & Veatch
- B. May Lunch Meet & Greet, Location & Time TBD
- C. Mocktails & Mingle, June 4th @ BHC Rhodes
- D. WE KC 2019, August 8th @ KU Edwards
- E. IGED Jr 2019, November 15th @ UMKC

X. Next Executive Council Meeting: Tuesday, May 14th 6pm @ Stateline Panera

XI. Adjournment

SWE-KC Roll Call		
Position	Name	Attending
President	Ragan Gum	X
Vice President	Kaitlyn Mores	X
Treasurer	Katie Bushong	X
Secretary	Jenny Lu	X
Outreach Chair	Chelsea Pfaffly	X
Events Chair	Aswathi Pradeep	X
Membership Chair	Myette Simpson	X
Awards Chair	Andrea Legreid	X
IGED Committee Co-Chair	Kristin Murray	
Social Media Liaison	Olivia Fletcher	X