I. Call to Order – 6:00

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Attending</th>
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<tbody>
<tr>
<td>President</td>
<td>Jenny Lu</td>
<td>X</td>
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<tr>
<td>Vice President</td>
<td>Stacy Friling</td>
<td>X</td>
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<tr>
<td>Treasurer</td>
<td>Fallon Fitzwater</td>
<td>Dial-in</td>
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<tr>
<td>Secretary</td>
<td>Andrea Legreid</td>
<td>X</td>
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<tr>
<td>Events Chair</td>
<td>Aswathi Pradeep</td>
<td>X</td>
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<tr>
<td>Outreach Chair</td>
<td>Chelsea Pfaffly</td>
<td>X</td>
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<tr>
<td>Membership Chair</td>
<td>Alejandra Doresky</td>
<td>X</td>
</tr>
<tr>
<td>Social Media Chair</td>
<td>Olivia Fletcher</td>
<td></td>
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<tr>
<td>Awards &amp; Recognitions Chair</td>
<td>Maria Prieto</td>
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<tr>
<td>IGED Jr. Committee Co-Chair</td>
<td>Ragan Gum</td>
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<td>IGED Jr. Committee Co-Chair</td>
<td>Adriana Porter</td>
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<td>IGED Committee Co-Chair</td>
<td>Kristin Murray</td>
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<tr>
<td>IGED Committee Co-Chair</td>
<td>Angie Ladwig</td>
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<tr>
<td>WE KC Chair</td>
<td>Sunita Lavin</td>
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<tr>
<td>Website &amp; Newsletter Coordinator</td>
<td>Kalyani Bholane</td>
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III. Review/approve minutes for October

   A. Approved

IV. Old Business

   B. Event Recap: *fill out Activity Log!*

   a. UMKC SWE Mock Interviews Session 10/16

      i. 12 college students in attendance – one of best attended at UMCK. Very positive feedback.

      ii. Planning 2 more events this year: final will be preparing for job/internship; not sure other topic yet. Hope to make this a recurring series each year.

   b. Halloween Paint & Wine Night 10/22

      i. Only 3 people in attendance, including Aswathi & Alejandra. One other engineer was there that they met.

      ii. Considering using MeetUp to help promote events.

      iii. Possibly try another craft night in the spring. Stacy suggested trying KC Wine Co.

   c. WE19 11/7-11/9

      i. Weather was beautiful. Jenny said it was overwhelming, but good. Over 16,500 attendees!

      ii. Jenny talked to several collegiate sections, including bumping into K-state section.

      iii. Sunita gave a Spanish talk on STEM outreach. Suggestion to host her talk here in Kansas City, and potentially Stacy’s WE Local Des Moines talk if it gets selected.
iv. **WE19 Dinner Meetup @ Karl Strauss Brewing Co. 11/7**
   1. 7 people attended.

v. **WE19 Photo Op @ Anaheim Convention Center 11/8**
   1. 10 people showed up for a cute photo!

C. **WE19 Takeaways & Ideas**
   a. WE19 takeaways and ideas will be compiled and sent out to the EC team. We will also gather testimonials from WE19 attendees to share in the next newsletter.

D. **WE Local Host City Application Status**
   a. Aswathi has the lead. Stacy will help (with a break when baby comes).

V. **New Business**

VI. **Officer Reports**
A. **President**
   a. **Moving meeting locations – discussion**
      i. Future EC meetings will be moved to a quieter, less distracting location (eg. the library). December's meeting will take place along with the Annual Cookie Exchange - **EC meeting will probably start at 5:30pm OR go on for a little bit after the event.**
   b. Want to create a corporate liaison program for each big company, comprised of dedicated SWE-KC members who can help promote our events and share SWE resources within their respective companies.

B. **Vice President**
   a. **Company sponsorships**
      i. Jenny shared the Chicago section's sponsorship packet, and had sent links to other sections' sponsorship to Stacy.
      ii. Stacy plans to work on this more this month.
      iii. Possibility to offer tours within sponsorship packet.
   b. **Advocacy Task Force kick-off meeting 11/18**
      i. Stacy, Jenny, Becca attending for sure. Sunita can’t make it. Suzy wants to be involved but can’t make the kick-off date.
      ii. Aswathi went to an advocacy session at WE19 and will share slides.
      iii. Meeting is to share initial ideas and create a structure for moving forward.
   c. **LCC Event**
      i. Stacy reached out to our coach and asked for topics and available February dates.
      ii. Jenny suggested we offer to full membership, not just EC.
   d. **Mid-year session**
      i. Needs to be February if Stacy will be involved.
      ii. **[ACTION] Stacy will send out a Doodle with possible dates.**

C. **Treasurer**
   a. **SWE-KC Mailbox**
   b. **Reimbursements Status**
   c. **990N form is due tomorrow so working on that tonight.**
   d. **IGED Jr. vendor form – Fallon filled out application and now waiting on them to submit vendor number.**
      i. **[ACTION] Andrea needs to email Jonathan to see if it went through.**

D. **Secretary**
   a. **E-Blast**
      i. Alejandra will send out emails about M&M.
      ii. No other info to go out yet until Cookie Exchange is set. Possibly advertise for a Social Events Chair (either co-chair, or someone to take over and Aswathi will move to Professional Development Chair).
b. Newsletter – writers
   i. WE19.
   ii. UMKC Professional Events – Becca.
   iii. IGED Jr.

VII. Chairs Reports
A. Events
   a. Nov 17: Harvesters’ w/ ASCE (Harvesters, then Pizza)
      i. Currently around 21-22 signed up. ASCE is providing pizza after at Waldo Pizza.
   b. Nov 20: Mocktails & Mingle (Johnson County Library)
      i. Only 10 signed up right now, all signed up early. Hope to have more to support really great speakers.
      ii. [ACTION] Everyone please promote within your networks.
   c. Dec: Cookie Exchange (TBD)
      i. Thinking a Tue or Wed evening. Dec 10, 11, 12, 17.
      ii. Chelsea’s apartment has a rooftop clubhouse. Pro: Great view of Plaza lights.
          Con: parking isn’t great.
   d. Jan 11/18/25: The Roasterie Tour
      i. Jenny is hosting, will set up an Eventbrite to give free admission to first 10 to sign up. Planning on the 11th.
   e. Lunch Meet & Greet
      i. Becca volunteered to host at some point. Aswathi will ask her to host the end of January.
   f. Toy museum tour?
      i. Chelsea met someone who is organizing this event, and this could potentially be a good general event/tour.

B. Membership
   a. Membership Report
      i. 1 new member, 2 renewals. Total 128 paid, 181 total.
   b. SWE Membership Scholarship
      i. General
         1. On AirTable, will be promoted for FY21.
      ii. UMKC
         1. Made a flyer.
         2. Create a general document to give UMKC info about what we are sponsoring.
   c. Table Tents
      i. Jenny is working on it. Planning on purple flags with vinyl stickers or screen printed SWE logo.

C. Outreach
   a. Girl Scouts Partnership
      i. Girl Scouts’ community director is no longer in that position.
      ii. [ACTION] Jenny and Chelsea follow up on what is needed.
   b. Expanding Your Horizons 1/24
      i. Chelsea needs help with thinking up a new, more exciting activity. Grades 6-9. Deadline to submit is tomorrow.
         1. Possibly use IGED Jr. activity.
   c. Future Cities Competition
      i. We typically just sponsor the event, but do not guarantee volunteers (will include in eBlast if asked).
   d. IGED Jr 11/5
   e. IGED 2/21
f. SWENext
   i. Jenny & Chelsea are working on the program and details with UMKC.

D. Awards & Recognitions
   a. SWE Mission Awards
      i. Sunita, Becca, Kerri each posed in a different award presentation photo at WE19.
   b. Next round of SWE awards (Society-level individual awards) opening up soon - please think about anyone you'd like to nominate and let Maria know.
   c. [ACTION] Maria send out FY20 packet when available.

E. Social Media
   a. Jenny will work with Olivia to keep things up to date on social media and to get MeetUp up and running.
   b. Upcoming promotions/events
      i. Promote Mocktails & Mingle (before 11/20)
      ii. Upload IGED Jr pics (11/15)
      iii. Upload Harvesters’ event pic (11/17)
      iv. Promote Cookie Exchange (after details are determined)

VIII. Recognitions/Open Agenda
   A. Three KU College students were guests at our meeting: Tina, Rama, & Yasmeen.
   B. Program ideas for next year
      a. SWE Info Open House, possibly have it in person or a dial-in option.
   C. 4/2 will be SWE Fellows event.
   D. SHPE (Nior) has asked us to help promote their events and Alejandra is planning on doing a joint-event with them next year.

IX. Announcements/Important Dates
   A. IGED Jr 2019: November 15th (UMKC)
   B. Harvesters’ Outreach Event w/ ASCE: November 17th (Harvesters)
   C. Advocacy Task Force Kick-off Meeting: November 18th (Panera)
   D. Mocktails & Mingle: November 20th (Johnson County Library)
   E. Annual Cookie Exchange: December TBD (TBD)
   F. Expanding Your Horizons: January 24 (Science City)
   G. IGED 2020: February 21st (Bartle Hall)
   H. SWETalks (Fellows’ Reception): April 2 (HNTB)

X. Next Executive Council Meeting: Same date as Annual Cookie Exchange - EC meeting will probably start at 5:30pm OR go on for a little bit after the event

XI. Adjournment