I. Call to Order – 6:00 pm

II. Roll Call

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Attending</th>
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<tbody>
<tr>
<td>President</td>
<td>Jenny Lu</td>
<td>X</td>
</tr>
<tr>
<td>Vice President</td>
<td>Stacy Friling</td>
<td>Phone</td>
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<tr>
<td>Treasurer</td>
<td>Fallon Fitzwater</td>
<td>X</td>
</tr>
<tr>
<td>Secretary</td>
<td>Andrea Legreid</td>
<td>X</td>
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<tr>
<td>Professional Development Lead</td>
<td>Aswathi Pradeep</td>
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<tr>
<td>Outreach Lead</td>
<td>Chelsea Pfaffly</td>
<td>Phone</td>
</tr>
<tr>
<td>Membership Lead</td>
<td>Alejandra Doresky</td>
<td>X</td>
</tr>
<tr>
<td>Social Media Lead</td>
<td>Olivia Fletcher</td>
<td>X</td>
</tr>
<tr>
<td>Awards &amp; Recognitions Lead</td>
<td>Maria Prieto</td>
<td>X</td>
</tr>
<tr>
<td>Website &amp; Newsletter Lead</td>
<td>Kalyani Bholane</td>
<td></td>
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<tr>
<td>Social/Networking Events Lead</td>
<td>(OPEN)</td>
<td></td>
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<tr>
<td>IGED Jr. Committee Co-Chair</td>
<td>Ragan Gum</td>
<td></td>
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<td>IGED Jr. Committee Co-Chair</td>
<td>Adriana Porter</td>
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<tr>
<td>IGED Committee Co-Chair</td>
<td>Kristin Murray</td>
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<tr>
<td>IGED Committee Co-Chair</td>
<td>Angie Ladwig</td>
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<tr>
<td>WE KC Chair</td>
<td>Sunita Lavin</td>
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III. Review/approve minutes for December
   A. Approved

IV. Old Business
   A. Event Recap: *fill out Activity Log!*
      a. Nov 15: IGED Jr (Pierson Auditorium at UMKC)
      b. Nov 17: Harvesters’ w/ ASCE (Harvesters, Waldo Pizza)
         i. Consensus is that this was a great event, lots of fun, nice that some kids attended as well.
      c. Nov 18: Advocacy Task Force Kick-off (Panera)
         i. Attendance was 7; planning on monthly meetings; may eventually lead to an advocacy chair.
      d. Nov 20: Mocktails & Mingle (Johnson County Library)
         i. Attendance was not as high as hoped, but it seemed it was a week with many other things going on and some inclement weather. Earlier advertisement may have been helpful. Panelists were really great.
      e. Dec 11: Cookie Exchange (Plaza City Club Apartments)
         i. Fun games; great location; 19 in attendance; parking was only negative issue. Gifts for people who didn’t bring one was nice (Chelsea didn’t participate and didn’t think it was an issue – not everyone likes it). Would be good to publicize gift exchange earlier next time. Kids were invited but none attended. Idea to have a SWE ornament to hand out in the future.

V. New Business
B. EC organizational changes:
   a. Aswathi is officially now the Professional Development Lead
   b. Social Events Lead position is open
      i. Goal at mid-year meeting to create a calendar of events for the rest of the year and divide them between us if position isn’t filled this year.

C. WE Local 2020
   a. WE Local Travel Scholarship Policy
      i. Can provide 6-8 members reimbursement up to $80 travel + half of hotel budget.
      ii. Previous policy said 4 EC + 2 members at large, Jenny wants to open to all members.
      iii. System to find roommates? Group me or airtable form. (Hotel, airbnb, etc.)
      iv. [ACTION] Andrea to include in eBlast.
      v. [ACTION] Jenny will send final policy this weekend.
   b. Stacy is speaking at WE Local Des Moines. Registration is currently open.

D. SWE Kansas City Section Scholarship
   a. Deadline: February 14, 2020
   b. Details: $2000, open to college freshmen, junior, senior
      i. [ACTION] Andrea to include in eBlast.
      ii. [ACTION] Jenny send link to Andrea.
      iii. [ACTION] Andrea to highlight winner in newsletter & eBlast, include recognition of Cheri Leigh, SWE Fellow, who endowed the scholarship.

VI. Officer Reports
A. President
   a. Mid-year meeting preview:
      i. SWOT analysis
      ii. Events for the rest of the FY
         1. Plan to set up calendar with rough dates through end of year.
      iii. Bring everything for SWE-KC (inventorying)
         1. [ACTION] Anyone that has SWE “stuff”!
         2. [ACTION] Jenny will bring SWE badges.
   b. Section vitality report – due Jan 31
      i. [ACTION] Jenny to finish (how national level measures how our section is doing, esp. membership strength.)

B. Vice President
   a. Jan 26: Mid-year bonding event
      i. Similar to Top Golf, other games options, order food off (brunch) menu.
      ii. [ACTION] Stacy will find out if wifi is available.

C. Treasurer
   a. [ACTION] Andrea to send email again to KCK Public Schools for IGED Jr. payment, copy Fallon so she has contact info.

D. Secretary
   a. Eblast
      i. Topics:
         1. WE Local DSM
         2. Awards – ask for nominees – deadline by end of February (31 March submission deadline)
         3. Scholarship
         4. IGED – mentor registration deadline 24 Jan
         5. Outreach email list link
   b. Winter Newsletter
      i. Planning for early February.
ii. **[ACTION]** Andrea & Kalyani start working and send out writing assignments.

VII. **Leads' Reports**

A. **Events**
   a. **Jan 11: The Roasterie Tour**
      i. Maximum attendance for tour is 32; over 20 signed up currently, some bringing SOs. Jenny will be there by 9:30.
   b. **February – maybe a lunch meet & greet.**
      i. **[ACTION]** Jenny will reach out to Becca about hosting

B. **Professional Development**
   a. Stacy and Aswathi are planning a LCC event in March.
   b. Alejandra planning a SHPE event at the end of Feb @ Kiew: professional development, diversity in leadership – still refining details.

C. **Membership**
   a. 3 new paid members this month.
   b. Alejandra made flyer for students about why to join SWE.

D. **Outreach**
   a. **Jan 24: Expanding Your Horizons**
   b. **FIRST Robotics luncheon upcoming – date is unknown.**
   c. There is an airtable for outreach email list (Chelsea edited a previous one) – requests for speakers, etc., will be sent just to that email list.
      i. **[ACTION]** send link to Andrea to review and send in eBlast.
   d. Planning to create a task force for SWENext group to create regular events (maybe quarterly). We are competing nationally to be the best SWENext promoter.

E. **Awards & Recognitions**
   a. **SWE Individual Awards**
      i. Submissions due 31 March.
      ii. Maria reached out to Becca.
      iii. **[ACTION]** Maria to post on FB.
   b. **SWE 2020 WE Local Award Winners**
      i. New ELiTE Award: Sneha Narayanan
      ii. Engaged Advocate Award: Martha McCabe
      iii. **[ACTION]** Maria to email award winners about travel scholarship, as they are both planning to accept awards in Des Moines.
   c. **[ACTION]** Jenny will check on award pictures from WE19; Adriana is writing newsletter article.

F. **Social Media**
   a. **Upcoming promotions/events**
      i. SWE Kansas City Section Scholarship
      ii. **Jan 11: The Roasterie Tour** (no publicity needed right now)
      iii. **Jan 24: Expanding Your Horizons**
   b. Olivia is keeping up with Insta & FB, not Twitter as much; Canva pictures are ok, but would be better if graphics are all a little closer to the center (just a recommendation for anyone who creates them).
   c. **[ACTION]** Olivia will create a public LinkedIn profile.

VIII. **Recognition & Open Agenda**

A. Congratulations to Stacy on her beautiful new baby boy, Corey!!

B. Congratulations to Aswathi on her engagement😊

C. Jenny is moving to California, Stacy will assume role of President as of 1 Feb.
   a. This leaves a vacancy in VP position, let Stacy know if there is any interest!

IX. **Announcements/Important Dates**

A. **The Roasterie Tour: January 11th (The Roasterie Factory)**
B. Advocacy Task Force: Monday, January 13th at Lenexa Public Library
C. Expanding Your Horizons: January 24th (Science City)
D. EC Mid-Year Session: January 26th (The Clubhouse Experience)
E. IGED 2020: February 21st (Bartle Hall)

X. Next Executive Council Meeting (Mid-year session): Sunday, January 26th from 10:00am-2:00pm @ The Clubhouse Experience

XI. Adjournment