



SWE-KC WE Local Conference Travel Grant

The WE Local program hosts regional conferences that bring the excitement and energy of SWE's annual conference to our members' backyards. WE Local brings together members in all stages of their collegiate and professional journeys for professional development workshops, inspirational speakers, outreach activities, and networking opportunities.

This year, the closest WE Local conference to Kansas City is in **Des Moines, Iowa**, on **April 17-18, 2020**. More information on conference details can be found by visiting the WE Local Conferences website: welocal.swe.org/des-moines.

SWE-KC will sponsor a portion of registration fees and/or travel costs, including gas and hotel expenses, for up to *four* SWE-KC EC members and *four* general SWE-KC members.

Sponsorship is available for the following:

- \$80 towards registration; and
- A maximum amount of \$120 for gas and/or a hotel room. (You are strongly encouraged to reach out to other SWE-KC members to find a roommate and/or carpool to the conference.)

Requirements:

In order to receive sponsorship, the following requirement must be met:

1. Submit an application according to the application process outlined below.
2. If you are approved and receive sponsorship, upon your return from the conference, you must submit the following:
 - a. Travel receipts to the SWE-KC Treasurer.
 - b. A statement (1-2 paragraphs) describing your experience at WE Local Des Moines. Please include an important takeaway and a favorite moment from the conference.
 - c. Submit at least 4 photos, including captions, from the WE Local conference in Des Moines.

Application Process:

Apply for sponsorship online using the following link: airtable.com/shrUaYPmu7FUWgsp8

In your application, please provide the following:

1. Your name, current office (if applicable), and previous involvement in SWE.
2. Written purpose statement (1-2 paragraphs) addressing the following questions:
 - a. Did you apply to be a speaker at WE local and were you accepted?

- b. Have you asked your employer if they will assist with travel and/or conference costs? If yes, what amount did they provide?
- c. Why do you want to attend WE local?
- d. What do you hope to bring back to SWE-KC from the WE Local conference?
- e. What type of sponsorship are you applying for (i.e., registration fees and/or travel costs) and the approximate amount you are requesting?

The deadline for Sponsorship applications is **Friday, February 21st, 2020.**

The President and Treasurer of SWE-KC will review all applications. Once your application has been evaluated, you will receive an email regarding the sponsorship award status. Notifications will be sent by Friday, February 28th, 2020. (The early bird registration deadline for WE Local Des Moines is Friday, March 6, 2020).