

Greetings SWE-KC Members,

The SWE-KC nominating committee is currently accepting nominations for all officer positions. Please consider nominating yourself or someone you think would be a good fit for one of the following officer positions. Nominations are due **Thursday, April 13**. Elections will be held in early May and new officers will begin their duties in July 2016. All positions require a one-year commitment.

We are looking forward to hearing from you!

The SWE-KC Nominating Committee,

Kim Bartak
Stephanie DeCaro
Katie Lin

PRESIDENT - Represent the section before the public and preside at meetings of the section and its executive council. Appoint the chairs of all committees, with the approval of the executive council, except the chair of the nominating committee. Approve the appointment of all committee members, except the members of the nominating committee. Authorize the disbursement of section funds within the budget approved by the executive council. Be an authorized signatory on all section accounts. Coordinate activities and execute the business and policies of the section between meetings. Review and approve the yearend section financial report. Provide oversight and guidance to the committee chairs as assigned. Perform other duties normally associated with the office of president or as may be assigned by the executive council or the governance documents.

VICE PRESIDENT - Assume the duties of the president if the president is temporarily unable to serve. Provide oversight and guidance to the committee chairs as assigned. Perform such other duties as may be assigned by the president, the executive council, or the governance documents.

SECRETARY - Maintain the records of the section. Provide oversight and guidance to the committee chairs as assigned. Perform other duties normally associated with the office of secretary or as maybe assigned by the president, the executive council, or the governance documents.

TREASURER - Be responsible for the collection, distribution, and safekeeping of section funds. Prepare, maintain, and report as directed on the financial position of the section in relation to the approved budget. Submit a financial report to the Society in accordance with established procedures. Provide oversight and guidance to the committee chairs as assigned. Perform other duties normally associated with the office of treasurer or as maybe assigned by the president, the executive council, or the governance documents.

SECTION REPRESENTATIVE - Perform those duties expected of them as described in the region governance documents. Perform other duties normally associated with the office of section representative or as may be assigned by the president, the executive council, or the governance documents.