



# PROFESSIONAL ENGINEER MEMBER POSITION DESCRIPTION

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**Position Title:** Professional Engineer Member

**Length of Term:** 4 years (three term limit)

## **Purpose:**

The Kansas State Board of Technical Professions was established in 1976 in order to protect the health, safety, welfare and property of the people of Kansas by assuring that the practice of architecture, engineering, geology, landscape architecture, and land surveying in the state is carried out only by those persons who are proven to be qualified as prescribed by the statutes and rules and regulations of the Board of Technical Professions.

The Board is comprised of 13 members appointed by the governor; 3 architects, 3 professional engineers, one dual licensed professional engineer/professional surveyor, 2 professional surveyors, 1 geologist, 1 landscape architect and 2 public members. To ensure the most effective representation of the interests of both the public and the professions, the Board seeks to have among its members a broad cross-section of licensees (e.g., representatives from large and small firms, educators).

## **Qualifications and Removal:**

- Each professional engineer member shall be a licensed professional engineer in Kansas and who has been engaged in the practice of engineering for at least 8 years, which practice shall include the responsible charge of engineering work. At least one member such member shall be engaged in private practice as a professional engineer. At least one such member may be dual licensed as a professional engineer and professional surveyor - Required by K.S.A. 74-7005
- Citizen of the United States and resident of Kansas – Required by K.S.A. 74-7005
- The governor may remove any member of the Board for misconduct, incompetency, neglect of duty or for any other sufficient cause – K.S.A. 74-7006

## **Responsibilities:**

- Determine licensing examination standards
- Discipline licensees who violate professional standards
- Provide input into legislative policy-making
- Develop professional licensing policy within the statutory authority
- Promulgate regulations necessary for the performance of its powers, duties, and functions
- Manage budget process from approval to expenditure
- Attend Board meetings. The Board regularly meets 5 times per year but may meet more often if necessary. Meetings are generally one-day, and are scheduled in Topeka. Overnight travel may be necessary. Travel expenses including lodging, meals and mileage are reimbursed at allowable state rates.
- Participate on Board committees and task forces. Time commitment for committees and task forces vary.
- Review materials. Board members are also expected to invest the time to review the "recommended reading" necessary to participate effectively in Board business. Such readings include the board and committee packets, recent studies and reports, and related material.

- Act as a representative of the Board to communicate information to the professional and educational communities.
- Possible participation in meetings and committees of the national registration board. Each organization holds at least one meeting per year. Meetings are usually two days, and up to two days travel time may be required, depending on meeting location. The Board may pay expenses as allowed.  
Possible participation as an officer or director in national organizations.

**Time Demands (approximate):**

- Attend and actively participate in at least 75% of board meetings (5 board meetings per year, approximately 4 hours in length, typically February, April, July, September and December)
- Attend and actively participate in committee meetings and related work (1-3 hours per month as determined by the committee)
- Attend special events such as licensing ceremonies (2 ceremonies per year in February and July)
- Attend new board member orientation (approx. 1-2 hours)