



SWE-KC Executive Council Agenda

SWE-KC, FY16

April 19, 2016 at 5:30 – 6:30 pm

Panera

1128 W 103rd St, Kansas City, MO 64114

I. Call to Order – 5:30

II. Roll Call

SWE-KC Roll Call		
Position	Name	Attending
President	Katie Lin	X
Vice President	MaKayla Sprague	X
Treasurer	Sunita Lavin	
Secretary	Kim Bartak	X
Section Representative	Adriana Porter	X
JEC Representative	Becca Brader	
Events Committee Chair	Kaeisha Akinmoladun	
Membership Committee Chair	Neelima Paraskar	
Outreach Committee Chair	Alyssa Zimmerman	
Prof. Devlpt Event Chair	Tiffany Dooley	
Social Media Committee Chair	Steph DeCaro	
IGED Committee Chair	Amanda Porter	
IGED Committee Chair	Kristin Murray	

III. FY17 Slate/Elections Update – 10 minutes

A. Timeline

- i. Announce Slate April 15, allow 15 days for write-ins – Kim will ask Kristin to send out a request for candidate bios
- ii. Elections May 1-15

B. Review FY17 Committee Chair potential candidates

- i. Events Chair – Suzie
- ii. Membership Chair - Marian
- iii. Outreach Chair – Need to confirm with Alyssa
- iv. Professional Development Event Chair – Tiffany
- v. Awards Chair – Need to follow up with Sunita
- vi. IGED Chairs – TBD at IGED Wrap-up meeting

IV. Officer Reports – 15 minutes

A. President

- i. SWE awards were submitted by end of March (Sunita Lavin, Shelley Wolff, Deb O'Bannon)
- ii. Katie will be out of the country from April 20 – May 4 with no access to Gmail
- iii. We will need to discuss vitality assessment in May meeting

B. Vice President

- i. SWE-KC Focus Areas Website Page – Kim will incorporate content on website before officer transition dinner

C. Treasurer

- i. Develop a proposed budget for FY17 – to discuss in May

D. Secretary

- i. Status of newsletter articles – Still need articles for IGED and Joint STEM event

E. Section Rep

- i. Two SWE-KC PDG grants for \$5,000 each: First Team – Knoxville or Bust and Warrensburg Robotics to World Championships
- ii. 4 open committee chair positions at region level
- iii. Society-level committee members call
- iv. Leadership Summit: August 12 – 13 in Oklahoma City
- v. We will apply for the following Society Awards (due July 1)?: IGED for Outreach Event and Membership Retention

V. Committee Reports – 15 minutes

- A. JEC
- B. Events
 - i. STEM Organization Networking Night at The Well – Went really well, had great attendance – need to figure out funding and location for future as event grows
 - ii. April 28: Meet & Greet, 5 – 7 PM at North
 - iii. May 10: Meet & Greet at Happy Bottoms
 - iv. June 25: Picnic at Shawnee Mission Park
- C. Membership
 - i. Updated brochures. Will finalize and order
 - ii. Welcome Email to new members – hold off for now; try to incorporate new template from SWE HQ (part of the new AMS system)
 - iii. Send email to graduating seniors about June picnic
- D. Outreach
 - i. IGED JR. looking for committee members
 - ii. Outreach Metric Tool: www.surveymonkey.com/s/omtool
- E. Professional Development
 - i. SWE-KC, NAWIC, and B&V collaborating for first professional development seminar in the evening of Thursday, August 4
 - ii. SWE-KC to select keynote speaker, and cover 2 of the 6 breakout sessions
 - iii. Offer 3 tracks: “finding your leadership voice”, “work/life balance”, & “professional development”
- F. Awards
- G. Social Media
- H. IGED
 - i. Wrap Up meeting May 14 10 AM – 1 PM at Kristin’s new house

VI. Announcements

- A. Next meeting: Tuesday, May 17 at 5:30 – 6:30 @ Panera on State Line & 103rd

VII. Adjournment