



## SWE-KC Executive Council Agenda

SWE-KC, FY16

May 17, 2016 at 5:30 – 6:30 pm

Panera

1128 W 103rd St, Kansas City, MO 64114

**I. Call to Order – 5:30**

**II. Roll Call**

SWE-KC Roll Call		
Position	Name	Attending
President	Katie Lin	x
Vice President	MaKayla Sprague	x
Treasurer	Sunita Lavin	x
Secretary	Kim Bartak	
Section Representative	Adriana Porter	x
JEC Representative	Becca Brader	
Events Committee Chair	Kaeisha Akinmoladun	
Membership Committee Chair	Neelima Paraskar	
Outreach Committee Chair	Alyssa Zimmerman	
Prof. Devlpt Event Chair	Tiffany Dooley	x
Social Media Committee Chair	Steph DeCaro	
IGED Committee Chair	Amanda Porter	
IGED Committee Chair	Kristin Murray	

**III. FY17 Slate/Elections Update – 10 minutes**

- A. Elections can start May 20. Kim is working on the surveymonkey ballot.
- B. Review FY17 Committee Chairs
  - i. JEC – removing this position in FY17.
  - ii. Events – Suzie Carpenter
  - iii. Membership – Marian McClellan
  - iv. Outreach – Alyssa Zimmerman
  - v. Prof. Devlpt – Tiffany Dooley
  - vi. Social Media – removing this committee in FY17. Social media will be everyone’s responsibility
  - vii. Awards – Sunita Lavin
  - viii. IGED – Kristin Murray & possibly Amanda Porter but seeking someone else

**IV. Vitality Assessment – 20 minutes**

- A. Discuss ratings – final assessment attached

**V. FY17 Budget Review – 20 minutes**

- A. See details attached.

**VI. Officer Reports – 10 minutes**

- A. President
  - i. STEMMY Awards due May 25
  - ii. Start working on lessons learned documents/uploading files to drive by next meeting
  - iii. Transition meeting – reserved Tavern; June 21. All current officers, committee chairs, and FY17 officers & committee chairs are invited (Katie will send out the updated invite this week).

- B. Vice President
- C. Treasurer
  - i. IBM Grant received. \$1000 for IGED, \$1000 for SWE-KC. Items that were spent/will be spent on it will be saved on Google Drive and discussed further with next year's EC
  - ii. Sunita followed up with Neelima and determined that receipts will not be needed for items spent
- D. Secretary
  - i. Last Newsletter should be coming out soon
- E. Section Rep
  - i. Society Awards due July 1-what help do you need?
  - ii. Annual Report due June 30 – Katie will complete
  - iii. Financial Report due July 31<sup>st</sup> – Sunita will complete

**VII. Committee Reports – 15 minutes**

- A. JEC
  - i. There will be a networking event sometime this summer
- B. Events
  - i. June 25: Picnic at Shawnee Mission Park
  - ii. July Meet & Greet – Suzie is planning to have it at KU Edwards Campus on July 23
- C. Membership
  - i. Sent email to graduating seniors about June picnic
  - ii. Need to order new brochures – Sunita would like to wait until July to order them (next fiscal year)
- D. Outreach
  - i. IGED JR. will be on November 11
  - ii. Girls in Gear event will be held on June 8. Date just confirmed last week, the committee is working on the details.
- E. Professional Development
  - i. SWE-KC, NAWIC, and B&V collaborating for first prof. devlpt seminar in the evening of Thursday, August 4
  - ii. SWE-KC working on choosing the keynote speaker-asking Ms. Rosana Privitera Biondo
  - iii. SWE-KC to cover the work life balance sessions and cover 2 of the 6 breakout sessions. Will work on deciding panel speakers via email.
- F. Awards
- G. Social Media
- H. IGED
  - i. Wrap up meeting went well. Looking into same venue/date/number of girls next year
  - ii. Need a few new committee members

**VIII. Announcements**

- A. Next meeting: Transition meeting: Tuesday, June 21 at 5:30 – 7:30 @ Tavern

**IX. Adjournment**